

**COUNCIL PROCEEDINGS
CITY OF TITONKA
January 8, 2015**

Titonka City Council met in regular session Thursday, January 8, 2015 at 7:00 P.M. at City Hall.

Meeting was called to order by Mayor Boyken with council members Etherington, Hamilton, Johnson, and Zwiefel present. Lee absent. Also attending: Todd Schwartz, Avon Rurup, Jim Post and Clerk Karen Hamilton.

Motion was made by Hamilton and seconded by Zwiefel to approve the agenda. 4 ayes, 0 nays. 1 absent. Motion carried.

Motion was made by Zwiefel and seconded by Etherington to approve the consent agenda. 4 ayes, 0 nays. 1 absent. Motion carried.

Motion was made by Etherington and seconded by Zwiefel to approve a payment to Municipal Pipe Tool, LLC, for the Sanitary Sewer Rehabilitation. 4 ayes, 0 nays, 1 absent. Motion carried.

Motion was made by Etherington and seconded by Zwiefel to approve the 3 Change Orders for the sewer project. 4 ayes, 0 nays, 1 absent. Motion carried.

Avon Rurup presented the 2015-16 library budget.

Motion was made by Etherington and seconded by Zwiefel to adopt a RESOLUTION APPROVING AND ADOPTING A REVENUE PURPOSE STATEMENT FOR THE USE OR EXPENDITURE OF REVENUES FROM AN ELECTRIC FRANCHISE FEE AND SETTING A PUBLIC HEARING ON AN ORDINANCE GRANTING TO INTERSTATE LIGHT AND POWER COMPANY (ALLIANT ENERGY) A TWENTY-FIVE (25) YEAR NON-EXCLUSIVE FRANCHISE TO OWN AND OPERATE AN ELECTRIC ENERGY DISTRIBUTION SYSTEM AND TO SELL ELECTRIC ENERGY IN THE CITY OF TITONKA, IOWA. On roll call vote: AYES: Etherington, Hamilton, Johnson, Zwiefel. NAYS: None. ABSENT: Lee. Resolution No. 14-15-11 passed and approved this 8th day of January, 2015.

Motion was made by Hamilton and seconded by Etherington adopting a RESOLUTION NAMING SIGNATORIES FOR THE CITY OF TITONKA. On roll call vote: AYES: Etherington, Hamilton, Johnson, Zwiefel. NAYS: None. Absent: Lee. Resolution No. 14-15-12 passed and approved this 8th day of January, 2015.

Motion was made by Zwiefel and seconded by Hamilton to adopt a RESOLUTION NAMING DEPOSITORIES. On roll call vote: AYES: Etherington, Hamilton, Johnson, Zwiefel. NAYS: None. Absent: Lee. Resolution No. 14-15-13 passed and approved this 8th day of January, 2015.

Motion was made by Etherington and seconded by Zwiefel to adopt a RESOLUTION ACKNOWLEDGING OFFER TO BUY REAL ESTATE AND SETTING PUBLIC HEARING. On roll call

vote: AYES: Etherington, Hamilton, Johnson, Zwiefel. NAYS: None. Absent: Lee. Resolution No. 14-15-14 passed and approved this 8th day of January, 2015.

Motion was made by Zwiefel and seconded by Etherington to adopt a RESOLUTION ADOPTING CODE OF CONDUCT. On roll call vote: AYES: Etherington, Hamilton, Johnson, Zwiefel. NAYS: None. Absent: Lee. Resolution No. 14-15-15 passed and approved this 8th day of January, 2015.

Motion was made by Etherington and seconded by Johnson to adopt a RESOLUTION ADOPTING PROCUREMENT POLICY. On roll call: AYES: Etherington, Hamilton, Johnson, Zwiefel. NAYS: None. Absent: Lee. Resolution No. 14-15-16 passed and approved this 8th day of January, 2015.

Motion was made by Zwiefel and seconded by Hamilton to adopt a RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AND DISBURSEMENT AGREEMENT BY AND BETWEEN THE CITY OF TITONKA AND THE IOWA FINANCE AUTHORITY, AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SECURING THE PAYMENT OF \$377,000 SEWER REVENUE CAPITAL LOAN NOTES, SERIES 2015, OF THE CITY OF TITONKA, IOWA, UNDER THE PROVISIONS OF THE CITY CODE OF IOWA, AND PROVIDING FOR A METHOD OF PAYMENT OF SAID NOTES. On roll call: AYES: Etherington, Hamilton, Johnson, Zwiefel. NAYS: None. Absent: Lee. Resolution No. 14-15-17 passed and approved this 8th day of January, 2015.

Motion was made by Zwiefel and seconded by Johnson to approve the KCEDC per capita commitment for FY 2015-16. 4 ayes, 0 nays, 1 absent. Motion carried.

Motion was made by Etherington and seconded by Zwiefel to place on file and approve the form of Tax Exemption Certificate and Loan and Disbursement Agreement. 4 ayes, 0 nays, 1 absent. Motion carried.

Motion was made by Etherington and seconded by Zwiefel to approve the Equal Opportunity Policy Statement. 4 ayes, 0 nays, 1 absent. Carried.

Motion was made by Etherington and seconded by Zwiefel to approve the Policy on the Prohibition of the use of Excessive Force. 4 ayes, 0 nays, 1 absent. Carried.

Motion was made by Etherington and seconded by Zwiefel to approve the Affirmative Fair Housing Policy. 4 ayes, 0 nays, 1 absent. Motion carried.

Motion was made by Etherington and seconded by Zwiefel to approve the Residential Anti-Displacement and Relocation Assistance Plan. 4 ayes, 0 nays, 1 absent. Carried.

Mayor Boyken made the following committee appointments:

Mayor Pro Tem: Hamilton

Streets & Sidewalks: Johnson & Zwiefel
Water & Sewer: Zwiefel & Etherington
Park and Pool: TBD
Community Center: Johnson & Hamilton
Gas Utility: Zwiefel & Etherington
Building Permits: Johnson & Hamilton
Equipment: Etherington & Johnson
Garbage Utility: Zwiefel & Etherington
Personnel/Hiring: Boyken, Etherington & Zwiefel (Karen when available)
Disconnection Committee: Hamilton & Zwiefel

Motion was made by Zwiefel and seconded by Etherington to accept the resignation of Council member Lee and to fill the vacancy by appointment. 4 ayes, 0 nays. Motion carried.

Motion was made by Zwiefel and seconded by Etherington to reappoint John Hamilton, Kevin Hamilton, Jerry Harms, and Leroy Hoffman to the Planning & Zoning Commission. 4 ayes, 0 nays. Motion carried.

Motion was made by Zwiefel and seconded by Etherington to reappoint John Hamilton, Sheldon Bengtson, and Alvin Meyer to the Board of Adjustment. 4 ayes, 0 nays. Motion carried.

Motion was made by Etherington and seconded by Zwiefel to approve repairs to a City Pick-up, at a price not to exceed \$700.00. 4 ayes, 0 nays. Motion carried.

Motion was made by Hamilton and seconded by Zwiefel to continue with Annual Supplements from Iowa Codification and update the section regarding vacancies/city elections. 4 ayes, 0 nays. Motion carried.

Motion was made by Etherington and seconded by Hamilton to adjourn. Meeting adjourned 9:30 P.M.

Karen Hamilton, City Clerk

ATTEST:

Aaron Boyken, Mayor

RECEIPTS: \$88,688.69. General Fund: 6,090.98, Library: 2,796.07, Road Use: 3,147.14, Library Trust Total: .66, L.O.S.T Fund: 8,407.10, Tax Increment Financing: 12,539.44, Trust & Agency: 2,036.38, Community Improvement Trust Fund: 1.13, Water Utility Fund: 6,430.43, Sewer Utility Fund: 6,723.85, Ambulance Fund: 1,395.67, Gas Utility Fund: 31,855.67, Garbage Utility Fund: 4,918.45, Debt Service: 1,208.94, Sales Tax Fund: 1,136.78.

EXPENDITURES: \$132,056.38. General Fund: 12,666.70, Library: 2,022.01, Road Use: 2,138.79, Trust and Agency: 1,093.20, Water Utility Fund: 2,825.78, Sewer Utility Fund: 29,376.79, Ambulance Fund: 5,913.30, Gas Utility Fund: 57,413.14, Garbage Utility Fund: 5,222.49, Sales tax: 641.00.

Ahlers & Cooney, bonding attorney, legal fees, 315.00; Airgas North Central, Oxygen, 93.40; Algona Ambulance Service, Paramedic Tier, 200.00; Alliant Energy, electricity, 2,165.43; Assurity Life Insurance Co, disability insurance, 226.94; Auditor of State, Exam filing fee, 175.00; Bomgaars, supplies, 273.69; Brandt Auto Repair, vehicle maintenance, 27.90; Brown Supply Co, water supply, 419.95; Country Woman, magazine subscription, 14.98; Data Technologies, W-2 & 1099 Forms, 176.85; DeLage Landen, office equipment lease, 53.00; Eden, Nate, Leaf hauling, 1,256.00; Fauser Energy, LP, 55,659.99; Gapp, Tiffany, library supplies, 17.39; Hawkins, water supply, 274.06; Hogan-Hansen, exam fee, 3,300.00; I&S Group, sewer project, 4,662.15; IMFOA, membership dues, 40.00; Iowa One Call, locates, 32.20; Iowa Public Employees Retirement, IPERS, 2,008.56; John Deere Financial, supplies, 278.22; K&H Coop Oil Co, fuel, 673.26; Karen Hamilton, mileage reimbursement, 49.72; Kossuth Abstract & Title Co, City Hall abstract, 530.00; Kossuth County Auditor, landfill fees, 1,055.00; Kossuth County EDC, LOIS update, 20.00; Donald Lickteig, rent, 100.00; Mastercard, library books and supplies, 154.68; Midwest Building Materials, supplies, 81.17; Municipal Pipe Tool Co, LLC, sanitary sewer rehabilitation, 23,400.32; Payment Processing Center I Wireless, cell phones, 77.68; Peterson Machine & Welding, repairs, 270.00; Petty cash, city postage, 50.10, library petty cash, 20.68; Post Office, stamps, 196.00; Productivity Plus Account, Titan, bearings, tractor, 317.41; Quill Corporation, office supplies, 145.95; Titonka-Burt Communications, telephone, fax, internet, 416.26; new city website, 1,400.00; This Old House, magazine subscription, 20.00; Titonka Food Center, supplies, 119.94; Titonka Municipal Utilities, utilities, 999.98; Federal/FICA taxes, 5,569.78; Treasurer, State of Iowa, sales tax, 641.00, withholding taxes, 422.00; Truenorth Companies, FD insurance, 463.60; VISA, travel/training, 494.26; Wellmark Blue Cross Blue Shield, employee health insurance, 1,639.80, payroll, 20,147.76, 132,056.38.